**Partners In Family Development**, a non-profit organization serving Dallas, Madison, and Warren Counties in Iowa, has an immediate opening in our Parents As Teachers Program for a **part time Parent Educator in Warren County**.

An ideal candidate will have a college degree in early childhood, education, social work, or related field, a strong working knowledge of child development, and will have supervised experience working with young children and their parents in a home setting. The ideal candidate will also possess computer proficiency in using email, Internet, word processing, and the ability to learn to use computer-based record keeping. At a minimum, a high school diploma and two years’ previous supervised work experience with young children and/or parents is required. A valid driver’s license and reliable transportation are required. The candidate hired for this position will be required to attend five-day training in early June. Additional training may involve occasional out-of-state travel.

Duties for this position include:

* Conducting home visits with parents with young children throughout Warren County. Hours will vary and will include day, evening, and occasional weekend hours. Regular travel is required.
* Maintain an ongoing knowledge of child and parent development.
* Develop respectful and trusting relationships with parents while providing them with information, support, and encouragement.
* Demonstrate respect for diverse needs and characteristics of families.
* Complete regular documentation in a timely manner.
* Plan and facilitate group events.
* Represent the Parents as Teachers program at various community events.
* Adhere to confidentiality policies.

Partners In Family Development offers a positive, supportive work environment with competitive pay. Due to the part time nature of the position, employees receive a high amount of flexibility in setting their work schedule. Office space is available in each of our three counties served, or employees may choose to work from their home when not conducting home visits or group events.

To apply, please submit a cover letter and resume to Jovanka Westbrook, Program Director, via email at: jowestbrook@partnersinfamilydevelopment.org. Applications will be accepted immediately until the position is filled.